
CITY OF KELOWNA

MEMORANDUM

Date: January 7, 2009
File No.: 6480-30
To: City Manager
From: Planner Specialist
Subject: OCP Review – Introduction of Consultant

RECOMMENDATION:

That the report from the Policy & Planning Department dated January 7, 2009 be received for information.

BACKGROUND:

The City has engaged Urban Systems Ltd to complete the second phase of the OCP Review. The second phase will focus on development of future land use scenarios and corresponding transportation network. This second phase will also include a review of the servicing impacts and financing strategy.

In April 2008 Council approved a revised OCP Consultation Policy No. 296 that spelled out the details on who should be consulted as part of the OCP Review, in compliance with the Local Government Act - Section 882. That process will continue with regular updates by email and letter to agencies and stakeholders and the formal referral to the necessary agencies prior to public hearing as part of the adoption process.

Urban Systems has taken over the OCP website (www.kelowna2030.ca) from the Phase 1 consultant for continuation of the on-line surveys and access to information, events and open house material for the public and stakeholders. Urban Systems has now drafted a more complete process outline that provides greater detail on how and when that consultation will occur (Attachment 1) and will be in attendance at Council to elaborate on that process and their work plan.

INTERNAL CIRCULATION TO:

City Clerk
Director - Community and Media Relations

LEGAL/STATUTORY AUTHORITY:

Local Government Act – Division 2, Part 26, Section 879.



LEGAL/STATUTORY PROCEDURAL REQUIREMENTS:

During the development of an official community plan, or the repeal or amendment of an official community plan the local government must provide one or more opportunities it considers appropriate for consultation with persons, organizations and authorities it considers will be affected.

The local government must consider whether the opportunities for consultation with one or more of the persons, organizations and authorities should be early and on-going, and specifically consider whether consultation is required with:

- i. the board of the regional district in which the area covered by the plan is located,
- ii. the board of any regional district that is adjacent to the area covered by the plan,
- iii. the council of any municipality that is adjacent to the area covered by the plan,
- iv. first nations,
- v. school district boards, greater boards and improvement district boards, and
- vi. the provincial and federal governments and their agencies.

This consultation is in addition to the public hearing required under *Local Government Act* – Section 882(3)(d). Council Policy No. 296, as revised and approved by Council in April 2008, addresses these requirements.

A local government must also consider any applicable “provincial policy” guidelines under Section 870 of the *Local Government Act*. To date there have been no such guidelines created.

EXISTING POLICY:

Council Policy No. 296 – OCP Consultation (referenced above)

COMMUNICATIONS CONSIDERATIONS:

The consultant team will design and implement the public consultation process in consultation with the Community and Media Relations Department.

Consultation efforts will include three (3) on-line surveys, three (3) public open houses and meetings with council and stakeholders (see Attachment 1). The next on-line survey will be “live” beginning Monday, January 12, 2009.

The primary consultation windows will be in the winter and late spring. Opportunities for public on-line and open house participation will be advertised once dates are set.

Considerations not applicable to this report:

FINANCIAL/BUDGETARY CONSIDERATIONS:

PERSONNEL IMPLICATIONS:

TECHNICAL REQUIREMENTS:

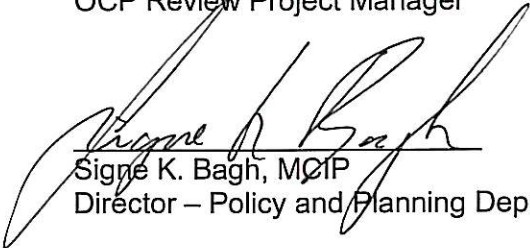
EXTERNAL AGENCY/PUBLIC COMMENTS:

ALTERNATE RECOMMENDATION:

Submitted by:

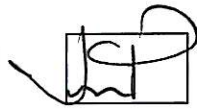


G. Stephen, Planner Specialist
OCP Review Project Manager



Signe K. Bagh, MOP
Director – Policy and Planning Department

Approved for inclusion



Jim Patterson
General Manager of Community Sustainability

cc: City Clerk
Director - Community and Media Relations

Attachment 1**OCP Phase 2 – Draft Consultation Schedule**

On-line Survey # 3	January 2009
Meeting(s) with UDI / CHBA	January 2009 (Week 3 and 4)
Meeting with Council	March 2009 (Week 2)
Council Workshop	May 2009 (Week 2)
On-line Survey # 4	May 2009
Public Open House	May 2009
On-line Survey # 5	June 2009
Public Open House	June 2009
Council Review	July 2009 (Week 1)
Public Input on Final LU Plan (Includes Public Open House)	September – November 2009
Council Presentation	November 2009 (Week 3)
Public Hearing	December 2009 (tentative)